

Summer Camp Command Sheet

Build it once. Fill the facts, wipe the daily rows each week.

Week of _____

■ CAMP FACTS

Camp _____ Hours _____

Address _____

Director / phone _____ Nurse / phone _____

Session dates _____ Camper _____

■ FORMS & FEES

Check once, then leave it checked.

Health form / physical due _____

Liability waiver due _____

Medication authorization due _____

Camp fee / deposit paid due _____

■ DAILY BASE BAG

The same every day.

Backpack Hat

Labeled water bottle Closed-toe shoes

Sunscreen (on + spare) Lunch + snack

■ DAY-TYPE ADD-ONS

Only on the days that need them.

Swim day Suit, towel, goggles, dry change

Field-trip day Signed slip, sack lunch, extra water

Water-play day Full change of clothes

Special day _____

■ MEDS TO THE NURSE

What _____ Dose / time _____ Handed off by _____

■ DROP-OFF / PICKUP

	MON	TUE	WED	THU	FRI
Drop	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Pick	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Backup pickup _____ Phone _____