

Family Declutter Day Plan

Choose a finish line that fits the day. Put one name on every room and outgoing handoff.

Date _____

■ SET THE DAY BEFORE THE FIRST DRAWER OPENS

What will count as done today _____

Start time _____ Stop time _____ Lunch / full break _____ Adult sorter _____

■ RUN THE ROOM BLOCKS

	SPACE	VISIBLE FINISH LINE	START	STOP	LEAD	HELPER / RUNNER
Block 1						
Block 2						
Block 3						
Block 4						

■ CLOSE EVERY DESTINATION HANDOFF

	WHAT IS IN IT	WHO MOVES IT	WHERE IT GOES	BY WHEN
Keep				
Donate				
Sell				
Discard				
Adult review				

■ CLOSE THE DAY

Adults make every outgoing decision. Stop opening new areas before the final handoff block.

Sell deadline _____ Unsold items move to _____ Adult-only safety review _____

Smallest named next step, if anything remains _____