

Backup Pickup List

The short, ordered call list for the one afternoon you can't make pickup. Fill it in on your computer, or print it and write by hand.

■ PICKUP BASICS

Kids _____ School _____

Dismissal time _____ Where they wait (door, line, or office) _____

Office phone _____

Aftercare fallback (name and cutoff time) _____

■ FIRST CALL

Call in order, top to bottom. Stop as soon as someone says yes.

Name _____ Relationship _____

Cell _____ On the school's approved list? _____

Can bring a car seat if needed? _____ Notes _____

■ SECOND CALL

Name _____ Relationship _____

Cell _____ On the school's approved list? _____

Can bring a car seat if needed? _____ Notes _____

■ THIRD CALL

Name _____ Relationship _____

Cell _____ On the school's approved list? _____

Can bring a car seat if needed? _____ Notes _____

■ IF NO ONE ANSWERS

Call the office and ask about late pickup or aftercare for today.

Pickup password the school asks for (if any) _____